

## SERVICE ORDER

To,  
M/s Claritus Management Consulting Pvt. Ltd (MSME)  
A-27C, A Block, Sector 16, Noida, Uttar Pradesh - 201301

S.O. No. 24-25 / 201124003 Date: 16/11/24

Prev S.O. No. New

Internal Ref No. : SUL/IT-Proc/0004/2024-25/0008

Your Ref No. : Quotation

With reference to your above reference number and further discussion with you, we are pleased to issue the Service Order as per details given below

S No.	Description	Price (INR)	GST %	GST Amt.	Total (INR)
1	Renewal of Microsoft Mailing Services (Office365 Business Standard Plan), Total Quantity - 56 No., Monthly Rate - Rs. 739 /- Per User Only, Duration:- 1 Month (From 17th Nov 2024 To 16th Dec 2024)	41,384.00	18.00	7,449	48,833
2	Renewal of Microsoft Mailing Services (Office365 Business Basic Plan), Total Quantity - 4 No., Monthly Rate - Rs. 139 /- Per User Only, Duration:- 1 Month (From 17th Nov 2024 To 16th Dec 2024)	556.00	18.00	100	656
<b>AMOUNT IN WORDS: FORTY NINE THOUSAND FOUR HUNDRED EIGHTY NINE ONLY</b>				<b>Grand Total</b>	<b>INR 49,489</b>

### Mutually Agreed Terms & Conditions

- Goods and Service Tax** : Included @ 18%
- Delivery Period** : Immediate
- Payment Terms** : 100% Advance
- Consignee Address** : Sikkim Urja Limited, B2/1A Safdarjung Enclave, Africa Avenue, New Delhi - 110029
- Billing Address** : Sikkim Urja Limited, B2/1A Safdarjung Enclave, Africa Avenue, New Delhi - 110029
- Contact Person** : Mr. Peeyush Kumar Singh (M: +91-9810141576, E: pks@sikkimurjalimited.in)
- L.D. Clause** : NA
- Freight Charges** : NA
- Installation Charges** : NA
- Kindly return the duplicate copy of order duly signed & stamped with in 3 days towards acceptance of order. Non-receipt of order acceptance / rejection shall be deemed as order is accepted.**
- Remarks** :

**Special Terms & Conditions:** Basic support is included. In case, if any new license is required, the same can be subscribed and will be added in the total license.

**For Sikkim Urja Limited**

**Authorised Signatory  
( Hemant Kumar Vaitla )**